

Tewa Roots Society



POSITION DESCRIPTION:

Title: Native Youth Coordinator
Status: Exempt/Full-Time
Reports to: Tewa Roots Society Executive Director
Salary: \$40,000-\$50,000
Benefits: Medical, dental, vision, life insurance, and paid time off

General Description

The Native Youth Coordinator is responsible for promoting Tewa Roots Society's mission and vision. This position will collaborate with Tewa Roots Society's Basecamp Teen Program Staff, Cultivating Resilient Empowered Warriors (CREW) program staff, Clinical staff, and the Director of Youth Programs to create, develop, and achieve effective prevention strategies to engage Nambe youth to build resiliency and skills to resist substance abuse and suicide ideation.

Essential Duties and Responsibilities

- Support Tewa Roots Society in planning, coordinating, organizing, and implementing an array of activities including substance abuse prevention, suicide prevention, building healthy relationships and peer support programming for Nambe teens.
- Facilitate Basecamp After School Program, Summer Program, Indigenous Seeds Youth Council, and assist in the day-to-day operation of the Tewa Roots Society Basecamp Teen Center including but not limited to teen empowerment programming, outdoor education, experiential education, self-esteem building, cultural programming, and service learning projects.
- Build supportive relationships with teens, parents, partners, and community members.
- Ensure the safety, quality, and effectiveness of all of Tewa Roots Society's Teen programming and outreach.
- Contribute to the overall positivity of the teen center environment by participating in teen programs and activities. Set a positive example in speech and conduct in and outside of the workplace.
- Prepare and supervise teen program meals and snack time.
- Transport registered teens to Tewa Roots Society program activities and drive them home at the conclusion of the afterschool program each day.
- Must be able to work flexible hours including evenings as needed
- Must follow directions, be able to prioritize and be self-driven
- Must maintain confidentiality
- Must adhere to all policies and procedures of the Pueblo of Nambé
- Other duties as assigned

Preferred Qualifications

- High school diploma or equivalent required
- Bachelor's degree in a related field (i.e. Human Service, Psychology, Social Work, Education, Counseling, Outdoor Recreation) and/or a minimum of three (3) years' experience in prevention, experiential education, outdoor adventure, or classroom based education programs required. An equivalent combination of education and/or experience may be substituted, as long as it directly relates to the essential duties and responsibilities
- Prevention Specialist Certification and/or a minimum of three years experience in prevention program coordination preferred
- Current WFA (Wilderness First Aid) and CPR certifications are required (willingness to obtain immediately after hiring is acceptable).
- Prior experience working with Indigenous populations is preferred. Experience working with Native American communities/clientele, cultural sensitivity to the needs and distinct tribal and cultural ways of life and willingness to complete cultural competency trainings
- Demonstrates ability to clearly establish goals and objectives, plan, organize, and implement activities and projects.
- Demonstrates strong negotiation skills, works independently, and demonstrates good judgment
- Able to think strategically and provide creative solutions
- Maintain accountability and responsibility to program area, staff, and activities
- Demonstrates success with multitasking and working as an integral part of a high-functioning team responsible for the care and safety of others.
- Possesses excellent oral and written communication skills, including public speaking skills and procedure training/demonstration skills.
- Ability to establish and maintain effective interpersonal relationship with co-workers and colleagues, collaborative partners, government officials, teens, parents, and community members
- Proficient in basic computer operation using both Apple/Mac and PC computers, including but not limited to navigating the Internet; using programs like Microsoft Word, Excel, PowerPoint and Google Suite; and is proficient in corresponding via email and text

Employment Screening and Compliance

- Valid New Mexico Driver's License and the ability to be insured by Nambé Insurance Carrier is mandatory
- Employee will be required to complete a background check for working with youth
- Employee must comply with drug and alcohol-free work environment
- Employee will be required to complete a drug and alcohol screening and submit to ongoing, random drug tests throughout employment

Physical Requirements

The Native Youth Program Coordinator will frequently be required to stand 8 hours per day and will be required to lift and carry materials weighing up to 50 lbs. Extensive use of a computer keyboard and the telephone is also required. The ability to perform job duties indoors and outside in all types of weather conditions is also required.

About Tewa Roots Society

Tewa Roots Society works from a framework of Tewa and Indigenous values and teachings that guide us in our daily work in our clinical behavioral health, outdoor behavioral health and experiential education, and teen empowerment programs.

Our Cultivating Resilient Empowered Warriors (CREW) program utilizes an experiential education framework for therapeutic adventure programming. We provide Native American communities in Northern New Mexico with innovative, creative, and engaging therapeutic and clinical approaches geared toward combating stigmas. This addresses service gaps associated with prevention, mental health, and substance use, to help people of all ages.

We use recreational activities as a tool for therapy and therapeutic outcomes. We primarily work with tribal entities, substance abuse programs, mental health programs, youth prevention programs, schools, and organizations that serve Indigenous populations. Programs are designed based on the needs of each group. Our offerings include hiking, snowshoeing, rock climbing, flatwater kayaking, whitewater kayaking, rafting, stand up paddle-boarding, fly fishing, archery, disc golf, paintball, bushcraft survival skills, as well as a large assortment of experiential games and activities facilitated from a cultural lens that have been created by clinical and mental health professionals, for therapeutic and therapy purposes. We value our connection to land, water, our plant and animal relatives, and we regularly demonstrate how those reciprocal relationships can nurture therapeutic effects. These therapeutic effects are also imperative to our suicide and substance use prevention programming because they help empower and build the resilience of our clients and teach them new skills to navigate the complex challenges that exist in our communities.

Tewa Roots Society Vision

We aim to cultivate an environment for resilient empowered warriors to grow, rooted in healthy relationships with self, community and nature.

Tewa Roots Society Mission

Tewa Roots society provides Native American and surrounding communities in Northern New Mexico with innovative, creative, and engaging therapeutic and clinical approaches geared toward combating stigmas and addressing service gaps associated with prevention, mental

health, and substance use by helping people of all ages discover their internal strengths, invest in their personal growth, and build resilience.

Core Values

- A'gin (respect) - respect for self, others, family, community, land, water, plant and animal relatives.
- Maatuin (kinship) - building and maintaining relationships with our relatives: ourselves, each other, teens, clients, families, partners, community members, land, water, plant, and animal relatives.
- Iyingidi (responsibility) - a system of intentional community care and service for the continued well-being of our relatives- staff, leadership, teens, clients, families, partners, community members, land, water, plant, and animal relatives.
- Iyingidi (safety) - creating an environment that is physically and emotionally secure, protected, and supportive.
- Additional values of Tewa Roots Society include:

Wellness, healing, heart, compassion, holistic, trauma informed, trust, support, integrity, laughter, humility, strength-based, empathy, grace, openness, joy, fun, equanimity, outdoors, listening, accessibility, intersectionality, indigeneity, and equality

Equal Opportunity

Nambe Pueblo is an equal opportunity employer and does not tolerate or support any form of unlawful discrimination. All employment decisions at Nambe Pueblo are based on merit and to the principle of equal employment opportunity. Qualified applicants are considered for employment without regard to age, race, religion, gender, sexual orientation, national origin, disability, veteran status or any other protected characteristic. If you need assistance or an accommodation during the application process because of a disability, it is available upon request (Nambe Pueblo is pleased to provide such assistance, and no applicant will be penalized as a result of such a request).